

MELLS PARISH COUNCIL
mellsparishcouncil.org.uk

DECEMBER 2020

I hereby give notice that a meeting of Mells Parish Council will be held on **Tuesday 8th DECEMBER 2020** at **7.30pm**.

PLEASE NOTE: THIS MEETING IS BEING HELD REMOTELY VIA ZOOM
(maximum duration of 40 minutes)

(New legislation came into force on 6 April 2020 which allows parish councils to hold meetings remotely for a period of one year where necessary for business continuity.)

Residents, who wish to discuss a matter and participate in the live meeting (and who have access to the necessary requirements to operate Zoom – computer/laptop etc, good strength and stable internet connection, webcam and microphone) must inform the Clerk no later than 48 hours before the meeting. A link inviting you to the meeting will be sent on the day of the meeting. *Due to time constraints, please also give an indication of any matter you wish to raise.*

Residents who do not have the necessary means to attend the Zoom meeting, are invited to raise their issue via phone/email/letter to the clerk no later than 48 hours prior to the commencement of the meeting. The item will be raised by the Clerk at the meeting and a response will be made as soon as possible.

Normal meeting protocols will be adhered to. Public participation is permitted under Item 04.05.20. After this item the meeting goes into closed session. The public are allowed to speak on another agenda item but permission needs to be sought from the Chair who can use their discretion. (In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.)

Yours sincerely



Parish Clerk

AGENDA

- 01.12.20 PRESENT**
- 02.12.20 APOLOGIES FOR ABSENCE**
- 03.12.20 DECLARATIONS OF INTEREST**
- 04.12.20 PUBLIC PARTICIPATION**
- 05.12.20 REPORT FROM DISTRICT COUNCILLOR**
- 06.12.20 REPORT FROM COUNTY COUNCILLOR**
- 07.12.20 APPROVAL OF MINUTES DATED 10 NOVEMBER 2020**
- 08.12.20 MATTERS ARISING**
- i. Superfast Broadband**
 - ii. Condition of grass triangle – Bottom Lane**
 - iii. Website**
 - iv. Telephone box - painting**
 - v. New Community Trust**
 - vi. Footway by quarry**
 - vii. Defibrillator maintenance and care**
 - viii. Play area extension**
 - ix. Improvements to Vobster Cross bus shelter**
- 09.12.20 HIGHWAY ISSUES**
- i. Flooding by Vobster Quays**
- 10.12.20 PLANNING APPLICATIONS AND RELATED MATTERS**
- i. New Applications:**
 - 2020/2293/CLE:** Application for a certificate of lawful existing development for extending development by 1m breach (2016/0049/CLP) – Glebe Cottage, Longfield
 - 2020/2405/HSE:** Erection of a detached timber framed annexe and double garage and separate detached lob cabin summer house – The Firs (Lavender Cottage), Top Lane
 - ii. Mendip decisions:**
 - iii. Other matters:**

NB: The Council reserves the right to consider planning applications not listed on this agenda that may have been received by the Council after the agenda was issued.

11.12.20 CORRESPONDENCE

12.12.20 ACCOUNTS AND OTHER FINANCIAL MATTERS

i. Payment of Accounts:		
Clerk's Salary (November)		£253.25
Phone line rental	5.50	
Utilities	<u>4.00</u>	
		£9.50
HMRC PAYE (Period 9)		£63.40
Mells with Vobster PCC – grant for churchyard upkeep		£2,000.00
Mendip Community Transport – donation		£200.00
Defibrillator maintenance (pads & battery)		£110.79
ii. Receipts		
iii. Barclays mandate		
iv. Items for 2021/2022 budget		
v. Preliminary precept considerations		

13.12.20 ITEMS TO REPORT / ITEMS FOR NEXT AGENDA

i. Clothes recycling bin in village car park

14.12.20 DATE OF NEXT MEETING: 12 JANUARY 2021 at 7.15pm, The Barn

If restrictions are still in place, this meeting will be held remotely subject to there being sufficient urgent business to discuss. If insufficient matters have arisen, the December meeting will be cancelled and any every day matters will be dealt with under delegation as stated in the Business Continuity Policy.