

**MELLS PARISH COUNCIL**  
**mellsparishcouncil.org.uk**

**7 JULY 2021**

I hereby give notice that a meeting of Mells Parish Council will be held on **TUESDAY 13<sup>th</sup> JULY 2021 at 7.15pm in The Barn.**

**PLEASE NOTE:** Social distancing regulations will still be in place at the time of this meeting. If you wish to attend this meeting, please notify the Clerk of your intention no later than 6.00pm on Monday 12 July – thank you. *Due to COVID restrictions, we respectively request that you do not attend unless your intention has been previously notified.*



**Joy Book - Parish Clerk and Responsible Financial Officer**

**A G E N D A**

- 01.07.21      PRESENT**
- 02.07.21      APOLOGIES FOR ABSENCE**
- 03.07.21      DECLARATIONS OF INTEREST**
- 04.07.21      PUBLIC PARTICIPATION**
- 05.07.21      REPORT FROM DISTRICT COUNCILLOR**
- 06.07.21      REPORT FROM COUNTY COUNCILLOR**
- 07.07.21      APPROVAL OF THE MINUTES OF THE MEETING HELD ON 8 JUNE 2021**
- 08.07.21      MATTERS ARISING**
  - i.          Superfast Broadband**
  - ii.         Condition of grass triangle – Bottom Lane**
  - iii.        Telephone box – maintenance and usage**
  - iv.         Footway by quarry**
  - v.          Improvements to Vobster Cross bus shelter and litter bin**
  - vi.         Footpath narrowing by Lavender Cottage**
  - vii.        Roped off footpaths**
  - viii.       Stiles/gates - Vobster**

**09.07.21 HIGHWAY ISSUES**  
i. **Visibility issues on junctions due to vegetation:**

**10.07.21 PLANNING APPLICATIONS AND RELATED MATTERS**

- i. **New Applications:**  
2021/1463/HSE: Erection of garage – Lavender Cottage, Top Lane  
2021/1501/TCA: Reduce crown – 1 x sycamore, 4 x alder. Fell 6 x ash – Ems Cottage, Top Lane
- ii. **Planning decisions:**
- iii. **Other matters:**
- iv. **Quarry Applications**

*NB: The Council reserves the right to consider planning applications not listed on this agenda that may have been received by the Council after the agenda was issued.*

**11.07.21 CORRESPONDENCE**

**12.07.21 ACCOUNTS AND OTHER FINANCIAL MATTERS**

- i. **Payment of Accounts:**

|                       |             |         |
|-----------------------|-------------|---------|
| Clerk's Salary (June) |             | £253.25 |
| Phone line rental     | 5.50        |         |
| Utilities             | 4.00        |         |
| Travel expenses       | <u>3.60</u> |         |
|                       |             | 13.10   |
- HMRC PAYE (Period 4) £63.30
- ii. **Receipts**
- iii. **Internal auditor's report**

**13.07.21 ITEMS TO REPORT / ITEMS FOR NEXT AGENDA**

- i. **Co-option of councillor**

**14.07.21 DATE OF NEXT MEETING – 13 JULY 2021 at 7.15pm in The Barn**