

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED] MELLS PARISH COUNCIL  
 County area (local councils and parish meetings only): [REDACTED] MENDIP

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	20xx/xx £	20xx/xx £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	9,866	11,658				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,000	11,500	500	4.55%	NO		
3 Total Other Receipts	1,393	1,277	-116	8.33%	NO		
4 Staff Costs	3,753	3,760	7	0.19%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	6,848	3,764	-3,084	45.04%	YES		Legal advice regarding Barn lease - £300 + £960. Churchyard grant of £1,600 not paid in 2019/20. Fixture of bin £150 = £3,010
7 Balances Carried Forward	11,658	16,911			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	11,658	16,911				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	133,512	133,512	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		